

Commissioners
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Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, AUGUST 20, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 BID OPENING

- 2.1 Nicki Gottschall - Open the following bid:
 - Lycoming County Flood Warning System Upgrades

3.0 REPORTS

- 3.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 8/26/26 to be paid on 8/19/26 in the amount of \$1,057,443.27.

4.0 INFORMATION ITEMS

- 4.1 Michael Hagen – Elected Officials Personnel Actions:
New Hire:
District Attorney – Peter DiBartolomeo, County Investigator, Part-Time, DA, \$15.00 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Start Date: August 24, 2026.

Recess Commissioners' Public Meeting for the Salary Board

5.0 SALARY BOARD

- 5.1 Convene Salary Board.
- 5.2 Vote to approve the Salary Board minutes from the August 6, 2026 Salary Board meeting.
- 5.3 Vote to approve the following Salary Board Actions:
 - RMS
 - Add a FT Weighmaster position to the TDA.
 - Add a PT Recycling Floater position to the TDA.
 - Planning
 - Remove Transportation Planner position from the TDA.

- Remove Deputy Director position from the TDA.

District Attorney

- Remove PT Temporary Law Clerk position from the TDA (as of 8/30/2026).

Sheriff

- Remove PT Sergeant position from the TDA.

Prison

- Add PT LPN position to the TDA.

DPS

- Add 4 PT Telecommunicator positions to the TDA.
- Reclassify EMA Manager (PG 10) to EMA Coordinator (PG 9).

Courts

- Add an Administrator of Probation and Pretrial Services to the TDA (PG 12).
- Remove Supervisor position in Adult Probation from the TDA.
- Add Supervisor position in Juvenile Probation to the TDA (PG 10).
- Remove Deputy Chief position in Adult Probation from the TDA.
- Remove Deputy Chief position in Juvenile Probation from the TDA.

5.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

6.0 PERSONNEL ACTIONS

- 6.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

7.0 ACTION ITEMS

- 7.1 Kimber Smith - Vote to approve the Amendment to the Agreement with Gregory Stapp. (Not an approved 2026 approved budgeted item - funds are available in Legal Expenses.)
- 7.2 Nancy Schenck – Vote to approve the Agreement with Diversified Treatment Alternative Centers (2026 approved budgeted item – Operating Expenses.)
- 7.3 Nancy Schenck– Vote to approve the Agreement with Diakon Child, Family and Community Ministries. (2026 approved budgeted item – Operating Expenses)
- 7.4 Nancy Schenck– Vote to approve the Agreement with Crossroads Counseling, Inc. (2026 approved budgeted item – Operating Expenses)
- 7.5 Leslie Kilpatrick– Vote to approve the Service Order Agreement with Comcast for TSP Alarm Lines. (2026 approved budgeted item – Operating Expenses)

- 7.6 Leslie Kilpatrick – Vote to approve the Service Order Agreement with Comcast for Courthouse and Domestic Relations Alarm Lines. (2026 approved budgeted item – Operating Expenses)
- 7.7 Forest Rothchild –Vote to approve the Radiation Emergency Response Grant Agreement.
- 7.8 Forest Rothchild – Vote to approve the Agreement with Moetivations, Inc.in the amount of \$185,000.00. (Not an approved 2026 approved budgeted item - funds are available through 911 Grant funds,)
- 7.9 Shannon Barnes – Vote to approve the Agreement with Green Valley Recording. (2026 approved budgeted item - Operating Expenses.)
- 7.10 Shannon Barnes – Vote to approve the Amendment to the Agreement with William Miele, Esq. (2026 approved budgeted item - Operating Expenses.)
- 7.11 Shannon Barnes -Vote to approve the Agreement with Louise Luck, M.A. (2026 approved budgeted item - Operating Expenses.)
- 7.12 Shannon Barnes – Vote to approve the Agreement with Mark Wahl. (2026 approved budgeted item - Operating Expenses.)
- 7.13 Shannon Barnes – Vote to approve the updates to Retiree Hires Policy 204.
- 7.14 Shannon Barnes – Vote to approve the updates to Seniority Policy 205.

8.0 COMMISSIONER COMMENT

9.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

10.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, August 27, 2026, at 10:00 A.M. in the Commissioner’s Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Internal Changes:

Public Safety / Communications Center – Jessica Ivankina, Telecommunicator II, Part-Time, PG9, \$23.40 per Hour, Not to Exceed 1000 Hours Annually, Effective Date: August 30, 2026.

Newhires:

Prison – Brandon Barrett, Correctional Officer, Full-Time, Union, \$21.50 per Hour, 80 Hours per Pay Period, Anticipated Start Date: August 24, 2026.

Prison – Debra Lestoric, Correctional Officer, Full-Time, Union, \$21.50 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 7, 2026.

Prison – Halie Marriott, PRC Counselor, Full-Time, PG9, \$24.1812 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 8, 2026.

Public Safety – Travis Johnson, SARA Support Specialist, Part-Time, PG5, \$16.8525 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Start Date: August 31, 2026.

Public Safety / Communications Center – Katherine Turner, Telecommunicator Trainee, Full-Time, PG7, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: August 24, 2026.

Public Safety / Communications Center – Payden Mathieson, Telecommunicator Trainee, Full-Time, PG7, \$20.00 per Hour, 80 Hours per Pay Period, Anticipated Start Date: August 24, 2026.

Resource Management Services – Gary Evans, Recycling Floater Driver, Full-time, PG6, \$20.16 per Hour, 80 Hours per Pay Period, Anticipated Start Date: August 31, 2026.